

GLOVER PARK CITIZENS' ASSOCIATION BY LAWS

ARTICLE I

Section 1 – Name – The name of this organization shall be GLOVER PARK CITIZENS' ASSOCIATION, abbreviated as "GPCA" or "Association".

Section 2 – Boundaries – The name Glover Park as used herein refers to the territory within the District of Columbia bounded by Whitehaven Parkway and Glover-Archbold Park on the south; 42nd Street on the west; Fulton Street on the north; and Wisconsin Avenue, both sides, on the east excluding the east side of Wisconsin Avenue north of Calvert Street.

Section 3 – Term – The term of this Association shall be perpetual.

ARTICLE II

Purpose – The purpose and object of this Association shall be to promote the well being and legitimate interests of the residents of Glover Park.

ARTICLE III

Membership – Any person of legal voting age who resides within the Glover Park boundaries may be a voting-member of the Glover Park Citizens' Association. Any person who has property interests therein, or any person, firm or corporation engaged in business therein, or any former/absentee resident may become a non-voting member of the Association. Membership shall be established on an annual basis by the tendering of the established annual dues.

ARTICLE IV

Section 1 – Dues – Membership dues in this Association shall be as fixed by the Association from time to time, payable annually on a calendar year basis. There shall be no further assessment of the members; however, voluntary contributions are accepted.

Effective January 1, 2007 the GPCA annual membership dues shall be as follows: Single membership - \$20; Double \$35; Senior \$15; Non-Voting Member and Absentee Resident - \$20; Business - \$75.

Section 2 – Reinstatement of Membership - Any member whose dues have not been paid by January 1 shall no longer have the privileges of membership. However, he or she may be restored to good standing upon payment of dues for the current year. Notwithstanding the above, any person who seeks to reinstate his or her membership at a Glover Park Citizens' Association regular or special meeting by tendering the required

dues shall not be reinstated for voting purposes until the next meeting following the meeting in which the dues were tendered.

ARTICLE V

Section 1 – Officers – Officers of the Glover Park Citizens’ Association shall be President, First Vice President, Second Vice President, Secretary, Treasurer, and Sergeant-at-Arms, all of whom shall be elected by a majority of the votes of members voting at the May meeting. They shall serve for a term of one year or until their successors shall have been elected. The term of office shall be one year effective June 1. Only those residents who are voting-members of the Association may run for office.

Section 2 – President – The Office of President shall not be held by the same person for more than two years consecutively. The President shall preside at all meetings of the Association at which he or she is present, unless the Association shall direct otherwise; shall appoint all committees, standing and special; and shall be, ex officio, a member of each committee. All officers and committees shall make reports to the President when so requested.

Section 3 – Vice Presidents – The Vice President shall, according to rank, discharge the duties assigned to the President in case of the President’s absence, or disability, or a vacancy in the office, or if the Association shall so direct.

Section 4 – Secretary – The Secretary shall keep the records and conduct the correspondence of the Association. The Secretary shall keep a correct record of the minutes of meetings of the Association and shall perform such other duties as may, from time to time, be assigned by the Association or by the Executive Committee.

Section 5 – Treasurer – The Treasurer shall be the custodian of all of the funds of the Association and shall deposit or invest said funds as the Association may direct, and shall make a report to the Association at each regular meeting, wherein the Treasurer shall show the amount of money on hand and the receipts and disbursements since the preceding meeting.

Section 6 – Sergeant-at-Arms – The Sergeant-at-Arms shall preserve order at meetings, and, when necessary, shall check the credentials of members and supervise the admittance or non-admittance of persons seeking entry at meetings.

Section 7 – Vacancies – In case of a vacancy in any office, or the disability or absence of any officer, the presiding officer may designate one of the members to fill the vacancy temporarily.

Section 8 – Prohibition of Dual Office – No person may serve in more than one elective office of the GPCA at any time, nor may any person serve as an officer of the GPCA while serving as an ANC Commissioner.

Section 9 – Delegates – In addition to the above-enumerated Officers, there shall be Delegates elected from the body to the Federation of Citizens Associations of the District of Columbia in the number allowed by the Federation. They shall be elected by a majority of the votes of members voting at the May meeting. They shall serve as Delegates to the Federation of Citizens Association of the District of Columbia for a term of one year or until their successors shall have been elected.

Section 10 – Membership Coordinator - There shall be a Membership Coordinator who shall be chosen by the membership at the same time officers are elected. The Membership Coordinator shall keep current the membership records, shall coordinate efforts to recruit new members and shall perform other membership duties as assigned.

ARTICLE VI

Section 1 – Executive Committee – The Executive Committee shall consist of the elected officers of the Association as outlined in Article V and the immediate past president. The President shall be chairman of the Committee which shall, during intervals between meetings, be empowered to transact all necessary and urgent business and report the same at the next regular meeting, or at any special meeting of the Association, for its approval. It shall also have responsibility and authority over the content, advertising and preparation of the Association newsletter and other publications except as explicitly limited by the membership. It shall perform such special duties as may be assigned to it by the Association. Four members of the Executive Committee shall constitute a quorum for the transaction of its business.

Section 2 – Committees – The membership may establish committees as needed to carry out the business of the Association. The President shall appoint members to each committee and shall assign work to each committee and decide any question as to jurisdiction over matters of common interest which may arise between them. The following are the standing committees:

Nomination Committee
Glover Park Day Committee

ARTICLE VII

Section 1 – Regular Meetings – The date, place, and time of regular membership meetings of the Glover Park Citizens' Association shall be the first Tuesday of the month at 7:00 p.m. during the months of September through May. The December meeting may be suspended in lieu of a holiday party, and other regular meetings may be rescheduled with sufficient notice to the members when necessary in the interests of the membership at large and to facilitate greater participation by the members. Nominations for office shall be taken at the regular April meeting and election of new officers shall take place at the regular May meeting.

Section 2 – Special Meetings – Special meetings of the Association may be called by the President on his or her own motion, and shall be called by the President on the written request of not less than ten (10) voting members. The call for a special meeting shall be sent by mail or email or published in the Glover Park Gazette or other publication or notice widely distributed within Glover Park, to all members in time to reach those resident in Glover Park not later than five (5) days in advance of the meeting, and shall state the business to be transacted at that meeting. No other business shall be transacted at that meeting except as hereinafter provided.

Section 3 – Order of Business – The order of business at each meeting shall be as established by the President or other presiding officer, subject to the right of the members in attendance at the meeting to deviate or suspend the order, subject to Roberts’ Rules of Order. However, at each meeting the minutes of the previous meeting must be approved, a Treasurer’s Report must be provided, previously noticed motions must be presented and old and new business must be entertained. Roberts’ Rules of Order, most recent edition, shall be the standard parliamentary reference unless superseded by an express provision in these By-Laws.

Section 4 – Nominations and Elections – The President shall appoint a nominating committee at the March meeting and the said committee shall present a slate at the April meeting. Additional nominations may be made from the floor at the April and May meetings. Before election, all nominees must accept the nomination either in person or in writing. Nominations to fill vacancies may be made and voted upon at a regular meeting after notification of the membership. The Election of officers shall be held at the May regular meeting.

ARTICLE VIII

Quorum – Fifteen voting members of the Association, of which at least two shall be elected officers, shall constitute a quorum for the transaction of business by the Association. A majority of the members of any standing or special committee shall constitute a quorum for the transaction of its business.

ARTICLE IX

Section 1 - Disbursement – Moneys of the Association shall be paid out only as directed by the Association. All checks must be signed by the Treasurer and the President. The First Vice President may sign checks if the President is unavailable. Pending signatory arrangements by incoming officers with the depository, outgoing officers may sign checks for necessary disbursements.

Section 2 – Publication - The GPCA shall prepare and distribute a newsletter to its members and the Glover Park community at large. The newsletter’s primary function will be to disseminate the business of the Association. The newsletter (currently known as the “Glover Park Gazette”) will be distributed monthly September through May. The newsletter may also carry other local news, stories, pictures and information that is of

interest to the Glover Park community. Advertising in the publication may be sold and advertising revenue may be used to help defray the cost of printing and distribution.

Section 3 – Independent Review of Financial Records – The financial records of the Association shall be reviewed or audited by an independent public accountant or other qualified person at such times as the membership shall direct, but no more frequently than annually. The Treasurer and other Officers of the Association shall fully cooperate and make available all relevant records whenever such a review or audit is undertaken.

Section 4 – Fiscal Year – The Fiscal Year of the Association shall be June 1 to May 31.

ARTICLE X

Section 1 - Motions – Motions may be made by any GPCA voting-member. Written motions shall be signed by the sponsor or sponsors. Oral motions may be made from the floor.

Section 2 – Voting – Only voting-members may vote, subject to Article IV, Section 2 of these By-Laws. Motions must be seconded and must pass by majority vote of those members present and voting. No motion that requires the expenditure of funds shall be placed before the membership for a vote unless the motion is first made and seconded at a meeting prior to the meeting in which the vote will be taken. In addition, the membership has the authority to table any motion that it believes should be delayed to a subsequent meeting so as to have the opportunity to provide the membership with notice of the motion before a vote is taken.

ARTICLE XI

Representation – No person shall hold himself or herself out to be a representative of the Association unless he or she has first been duly authorized by the Association, or its President, to do so, and then only for the purpose so authorized. Every representative of the Association shall at all times present the views thereof as mandated by the majority of the members of the Association at a regular or special meeting, personal opinions notwithstanding. Uninstructed representative shall express what they believe to be the opinion of Association, rather than personal opinions.

ARTICLE XII

Amendments – The By-Laws may be amended by a two-thirds vote of those voting-members present at any regular meeting, provided the proposed amendment shall have been read and a copy left with the Secretary at the previous regular meeting of the Association, and provided notice thereof shall have been sent by mail or email or published in the Glover Park Gazette or other publication or notice widely distributed within Glover Park, to all members in time to reach those resident in Glove Park not later

than five (5) days in advance of the meeting at which a vote is to be taken upon the amendment.

ARTICLE XIII

Decorum – The business of this Association shall be carried on in accordance with the By-Laws, and in the absence of any express rules of procedure, Robert’s Rules of Order shall prevail.

These By-Laws were presented the membership for adoption at a regular meeting of the Glover Park Citizens Association held on May 1, 2007 and adopted by a majority of those members in attendance at the September 4, 2007 regular meeting.

The Glover Park Citizens Association Officers 2007-2008

Jackie Blumenthal, President
Jack Everett, First Vice President
Frank Martorana, Second Vice President
Anslie Stokes, Treasurer
Jody Schwarz, Secretary
Dennis Soiberman, Sergeant-at-Arms